City of Albion

City Council Meeting

March 20, 2017

1. Call To Order

Mayor Brown opened the regular session at 7:00 p.m.

1. Moment of Silence To Be Observed
2. Pledge of Allegiance
3. Roll Call

PRESENT: Maurice Barnes (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4) Jeanette Spicer (5), Andrew French (6) and Mayor Brown.

Staff Present: Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Stacey Levin, Assistant City Manager; Scott Kipp, Chief of Public Safety; Jim Lenardson, Director of Public Services, and Larry Williams, Recreation Director.

1. Mayor & Council Member’s Comments

Comments were received from Council Members Barnes, French, and Mayor Brown.

VI. Presentations

1. Recognition of Sponsors for Cardboard Classic Sled Race-Assistant City Manager Stacey Levin & PSO Justin Reniger

PSO Justin Reniger provided an overview of the Annual Albion Cardboard Classic Sled Race. Although a lack of snow did not allow for the downhill races, the sled design competition was held on Saturday, February 25, 2017 at the Victory Park Skating Pavilion. The winning design was a sled in the likeness of K-9 Lucy Jo created by Debbie Meyers of Yesterday’s News. PSO Justin Reniger & Stacey Levin, Assistant City Manager presented Certificates of Appreciation to the 2017 sponsors including:

* Albion College Campus Programs & Organizations
* Albion College Student Volunteer Bureau
* Art Craft Press
* Ashley Reniger of David Brigham Real Estate Co.
* Decker Manufacturing Corp.
* Granger
* Haas Trucking, Inc.
* Homestead Savings bank
* Knauf Insulation
* Oaklawn Hospital
* Palmer House Inn Bed & Breakfast
* The Harkness Law Firm, PLLC
* Tractor Supply Co.
* Yesterday’s News

PSO Reniger thanked Assistant City Manager Stacey Levin for her assistance

with planning the Sled Race.

1. Marshall Public Schools Update - Dr. Randy Davis

Dr. Randy Davis updated the Council on Marshall Public Schools with the following presentation:

* MPS ensures that all children have equitable access to a quality education providing multiple pathways toward becoming both career and college-ready as a Global Citizen in the 21st Century.

**Investing in Albion through State Grants**

* + MPS District has been awarded two grants from MDE totaling $6.7 million related specifically to the combining of the Albion and Marshall schools.
  + $3.2 million are earmarked for paying off the debt for the Albion tax payers.
  + $2.1 million are earmarked for improving our facilities and grounds in the City of Albion.
  + $1.0 million are earmarked for technology and security upgrades, and for transportation.
  + The remainder dollars are for various costs associated with pre/post annexation, instructional equipment/supplies, PD for staff, direct services for students, etc.
  + We have used about 60% of the grants as of today.

**PK-16 Model - Career and College Ready**

* Pre-Kindergarten --- Elementary K-5 --- Middle School 6-8
* Secondary 9-12 --- Traditional Learners (Marshall High School) and Non-Traditional Learners (Opportunity School)
* Michigan Youth Challenge Academy and Michigan Job Challenge Program for young men and women Ages 16-19
* Skilled Trades & Engineering Partnership (STEP) and Ag Sciences (FAA). FFA is in the Developing Stages with KCC and MSU Toward Ag Science Certification
* Early/Middle College for Grades 11-13 Earning a HS Diploma and up to a KCC Associates Degree or Certification
* “Build Albion Fellows” 4-Year Full-Ride Scholarship to Albion College

**Pathways to Opportunity**

* *Marshall Elementary Schools educating grades PK-5 providing:*
  + Aligned curriculum, reading specialists, school counselors, school nurses, balanced class sizes at grade level, All-Day PK/K classes, special education for students with IEPs, and an elementary CI program, music/art/tech/physical education.
  + Strong co-curricular experiences such as Annie’s Big Nature Lesson, the Big Zoo Lessons at the Binder Park Zoo, and various field trips for learning.
  + Extra-curricular programs such as the youth symposiums at Albion College and with Starr Commonwealth, swimming lessons and water recreation safety at our high schools, community service opportunities such as MACS Food Drive, outreach to local nursing homes, celebration of veterans on Veterans Day.
* *Marshall Middle School educating grades 6-8 providing:* 
  + The Academically Talented Youth Program (ATYP through WMU), STEM & First Robotics, Sister City Exchanges with Japan and France, MHSAA Team Sports for boys and girls, and an opportunity to earn High School credits. The Summer Student Leadership Symposium (through Starr & Albion College) and other camp experiences (6th grade Fall Camp and the 8th grade Summer “Yooper” Excursion) are beyond the classroom. Also, students begin vocal and instrumental music required for all 6th graders that progresses to 7th/8th grade Choral, Instrumental, Orchestra performances.

**Pathways to Career Attainment**

* *Eastern Calhoun Early/Middle College Program providing:*
  + A combined 3-year learning experience with MHS/KCC to earn both a Marshall HS Diploma and up to an Associates Degree from Kellogg Community College. Students commit prior to their 11th grade year to this program and a 13th year of high school. A student’s Junior and Senior year are spent taking classes for high school completion and college course work at KCC’s Eastern Academic Center in Albion. The student’s 13th year is spent mainly at KCC’s Main Campus in Battle Creek.
* *Marshall High School FFA* will be partnering with the *MSU/KCC Consortium* to create a pathway to post-secondary 2-year Ag Science Certification at KCC or 4-year college degree in Ag Science at MSU.
* *Michigan Job Challenge Program* is a 20-week residential program at Fort Custer through the National Guard providing skilled trades training at KCC’s Regional Manufacturing Training Center with KAMA and other certifications, completion of a GED, a Marshall HS Diploma, and/or job placement.
* *Albion College’s Build Albion Fellows Scholarship Program* is a pathway for ten (10) graduating high school seniors residing in Albion each year with a full-ride 4-year scholarship to Albion College leading to a four-year college degree.
  + Interested graduates from Albion College are also offered a free post-Baccalaureate program through the College’s Education Department to earn a teaching certificate from the State of Michigan, and to be employed with Marshall Public Schools to teach for a minimum of three years within the District.

**Geographic Areas Served**

* The Marshall Public School District now serves Eastern Calhoun County and Western Jackson County; including the Cities of Albion and Marshall and the following 11 Townships…Albion Township, Concord Township, Convis Township, Eckford Township, Fredonia Township, Lee Township, Marengo Township, Marshall Township, Newton Township, Parma Township, and Sheridan Township. The Marshall District is now 171 square miles, serves a population of 25,539 residents (according to the 2010 Census), and has 17,932 registered voters as of July 1, 2016.
* Marshall Public Schools educates over 2900 students PK-13 and provides direct pathways to post-secondary education for 2-yr and 4-yr degrees, skilled trades certification/training, and careers.

**Community Partnerships**

* Albion College, Kellogg Community College, and MSU
* Starr Commonwealth
* Department of Military and Veterans Affairs and National Guard
* Regional Manufacturers
  + Auto Cam, Borg Warner, Caster Concepts, Tribal Manufacturing, Team 1 Plastics, Tenneco, Eaton Corp., Upjohn’s Workforce Development, and more lining up!
* City Governments of Marshall and Albion
* Oaklawn Hospital
* Albion VISTA & Albion Kids At Hope
* Marshall and Albion Community Foundations
* The Cronin Foundation
* NAACP of Greater Albion
* The Franke Center for Performing Arts Children’s Theater
* And MORE!

C. Update from AmeriCorps Vista-Albion Forward Survey–Danielle

Nelson & Morgan Hull

Danielle Nelson updated the Council noting the following:

* There are two weeks remaining to take the survey. The end date is March 31, 2017.
* Citizens are encouraged to take the survey, which can help develop programming.
* The surveys can be found online and at various locations including the AIM Food Pantry and the Housing Commissions.

VII. Public Hearing

A. Proposed Revocation of the Liquor License for Cascarelli’s Tavern, Inc., 116 S. Superior St., Albion

Mayor Brown opened the Public Hearing for the Proposed Revocation of the Liquor License for Cascarelli’s Tavern, Inc., 116 S. Superior St., Albion at 7:24 p.m.

Mayor Brown closed the Public Hearing for the Proposed Revocation of the Liquor License for Cascarelli’s Tavern, Inc., 116 S. Superior St., Albion at 7:25 p.m.

No comments were received.

B. Proposed Michigan Department of Natural Resources Trust Fund Grant Application for the Albion River Trail Expansion II Project

Mayor Brown opened the Public Hearing for the Proposed Michigan Department of Natural Resources Trust Fund Grant Application for the Albion River Trail Expansion II Project at 7:25 p.m.

Comments were received from Mike Bearman, 11016 29 Mile Road.

Mayor Brown closed the Public Hearing for the Proposed Michigan Department of Natural Resources Trust Fund Grant Application for the Albion River Trail Expansion II Project at 7:27 p.m.

VII. Public Comments (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)

Sandy Kingston, Principal of Harrington Elementary School and two second-grade students presented pamphlets made by Harrington students as gifts to Mayor and Council.

Kelly Daisy, 506 Burr Oak St discussed the newly formed “Harrington Helpers”, a partnership between parents and Harrington staff.

1. Consent Calendar (VV)
2. Approval Regular Session Minutes – March 6, 2017
3. Approval Joint Study Session W/ Planning Commission Minutes-March 14, 2017

French moved, Brown supported, CARRIED, to approve the Consent Calendar as presented. (7-0, vv)

1. Items for Individual Discussion

Request to amend agenda item M to reflect “Discussion/Approval” of Curb, Sidewalk

and Street for Ford Road and Terpenning Street. (7-0, rcv)

French moved, Brown supported, CARRIED, to Approve agenda item M to reflect “Discussion/Approval” of Curb, Sidewalk and Street for Ford Road and Terpenning Street.

A. Request Approval Resolution # 2017-04, A Resolution to Object to the Renewal of and Request Revocation the Liquor License for Cascarelli’s Tavern, Inc. (RCV)

Comments were received from Council Members French and Reid.

French moved, Spicer supported, CARRIED, to Approve Resolution # 2017-04, A Resolution to Object to the Renewal of and Request Revocation the Liquor License for Cascarelli’s Tavern, Inc. as presented. (6-1, rcv) (Reid dissenting)

B. Request to Substitute Resolution # 2017-07, A Resolution for Public Posting of City of Albion Job Opportunities (RCV) in the council packet with the version distributed at the council meeting on behalf of Mayor Brown (RCV)

Comments were received from Mayor Brown, Council Members Barnes and French, and City Manager Mitchell.

Brown moved, Spicer supported, CARRIED, to Substitute Resolution # 2017-07, A Resolution for Public Posting of City of Albion Job Opportunities. (7-0, rcv)

Request Approval of Substituted Resolution # 2017-07, A Resolution for Public Posting of City of Albion Job Opportunities (RCV)

No comments were received.

Brown moved, Reid supported, CARRIED, to Approve Substituted Resolution # 2017-07, A Resolution for Public Posting of City of Albion Job Opportunities as presented. (7-0, rcv)

C. Request Approval Resolution # 2017-10, A Resolution to Approve Bid and Entry into Agreement with Franklin Holwerda for Wastewater Treatment Plant Improvements (RCV)

Comments were received from City Manager Mitchell.

French moved, Reid supported, CARRIED, to Approve Resolution # 2017-10, A Resolution to Approve Bid and Entry into Agreement with Franklin Holwerda for Wastewater Treatment Plant Improvements as presented. (7-0, rcv)

D. Request Approval Emergency Purchase for City Hall Elevator Repair (RCV)

Comments were received from City Manager Mitchell, Council Member Brown, and Mayor Brown.

French moved, Spicer supported, CARRIED, to Approve Emergency Purchase for City Hall Elevator Repair as presented. (7-0, rcv)

E. Request Approval Emergency Purchase to Replace & Rebuild Wastewater Treatment Pump (RCV)

Comments were received from City Manager Mitchell.

French moved, Reid supported, CARRIED, to Approve Emergency Purchase to Replace & Rebuild Wastewater Treatment Pump as presented (7-0, rcv)

F. Request Approval Resolution # 2017-11, Resolution to Approve Holland Park Equipment for Teen Section (RCV)

Comments were received from City Manager Mitchell.

Brown moved, Lawler supported, CARRIED, to Approve Resolution # 2017-11, Resolution to Approve Holland Park Equipment Purchase for Teen Section as presented. (7-0, rcv)

G. Request Approval Resolution # 2017-12, Approve Michigan Department of Natural Resources Trust Fund Grant Application for the Albion River Trail Expansion II Project (RCV)

Comments were received from City Manager Mitchell, Council Members French and Spicer.

French moved, Reid supported, CARRIED, to Approve Resolution # 2017-12, Approve Michigan Department of Natural Resources Trust Fund Grant Application for the Albion River Trail Expansion II Project as presented. (7-0, rcv)

H. Request Approval of Annual Mechanical Amusement Devices for: (RCV)

1. Albion College

2. Leisure Hour Club

3. Pizza Hut

4. Redbox Automated

5. Spartan Stores/Family Fare

Comments were received from City Manager Mitchell, Council Members French and

Spicer.

French moved, Reid supported, CARRIED, to Approve Annual Mechanical Amusement Devices as presented. (7-0, rcv)

I. Request Approval of Annual Commercial Garbage Service for: (RCV)

1. Republic Waste

2. Waste Management

3. Granger Container Service (Residential & Commercial)

Comments were received from City Manager Mitchell.

French moved, Brown supported, CARRIED, to Approve Annual Commercial Garbage Service as presented. (7-0, rcv)

J. Discussion/Approval 1st Reading Ordinance # 2017-03, Amend Ordinances # 66-139, Solid Waste Fines (RCV)

Comments were received from City Attorney Harkness, Council Members Barnes, Lawler and Brown.

French moved, Lawler supported, CARRIED, to Approve 1st Reading Ordinance # 2017-03, Amend Ordinances # 66-139, Solid Waste Fines as presented. (7-0, rcv)

K. Request Approval for Knights of Columbus Annual Tootsie Roll Fundraiser on April 7th, 8th and 9th, 2017. (RCV)

Comments were received from City Manager Mitchell.

Spicer moved, French supported, CARRIED, to Approve for Knights of Columbus Annual Tootsie Roll Fundraiser on April 7th, 8th and 9th, 2017 as presented. (7-0, rcv)

L. Discussion-Agenda for Joint Meeting with Marshall Public Schools

Mayor Brown stated that he requests for City Manager Mitchell to reach out to MPS to begin communications.

City Manager Mitchell stated that she requests for Mayor and Council to submit the items they want to discuss by Friday, March 24, 2017.

In response to Council Member Spicer’s question, Albion College will not be in attendance at the meeting.

M. Discussion Curb, Sidewalk & Street for Ford Road

Comments were received from City Manager Mitchell, Council Members Barnes and French.

Spicer moved, French supported, CARRIED, to Approve Curb, Sidewalk

and Street for Ford Road and Terpenning Street. (7-0, rcv)

N. City Manager Report

City Manager Mitchell updated the Council with the following City Manager report:

* **MDOT – Superior Street Reconstruction** – An Open House is scheduled for Wednesday, March 29th from 4pm-6pm at the Ludington Center located at 101 N. Superior St.
* **Sister City** – plans for the French Chef event (request for liquor license) have been cancelled.

**Finance Department**

* City Income Tax Forms are available and can be downloaded from the City website. The deadline for filing City of Albion taxes is April 30, 2017.

**Assessing**

* Provided Board of Review’s will convene on
* March 20-21 9am-4pm

March 23 3pm-9pm

* Written appeals must be received by March 21 at 5pm.

**Public Services**

* Granger Welcome Packets were delivered to residents and flyers were included in water bills.
* Tree Dump passes are available for purchase at City Hall for $10
* Established a process for landlords who want bills to go to their tenants
* Trash pickup will be Monday, Tuesday, and Thursday
* Yard waste will be picked up on Wednesday
* Containers will start being delivered this week through the end of March

**Public Safety**

* Officer Aaron Phipps and Reserve Officer Jeff Pardee graduated from the 2017 Calhoun County Fire Academy.
* Officer Phipps has now been released from the Field Training program and assigned to solo patrol.

**Recreation**

* This will be the last week for the Youth Basketball League. We plan to play in a Tournament at Jackson Parkside on Saturday and play our final regular season game on Sunday.
* The last day of Open Gym for adults was last Thursday March 9, 2017
* **Youth Open Gym** continues on **Monday and Wednesday from 6:00 – 9:00 pm** at the Albion Community Center located at the Marshall Opportunity High School.
* **Water Aerobics continues on Tuesday and Thursday from 6:30 – 7:30 PM** at the Albion Community Center located at the Marshall Opportunity High School.
* **Kristy Clement** who instructed the Modern Dance and Movement workshop for the Recreation Department will be performing in a **solo performance on April 1, 2017**, 7:30pm, Ludington Center.
* **Youth Baseball Travel Teams** are now forming and registration is now being accepted online. T-Ball and Coaches Pitch registration will be at a later date.
* The **Annual Easter Egg Hunt** will be held on **April 15, 2017 from 12:00 – 2:00 pm** in Victory Park.
* The **Annual Daddy Daughter Dance** will be held on **April 21, 2017 at** the Albion Community Center located at the Marshall Opportunity High School.

***BOARDS AND COMMISSIONS***

**Albion Building Authority:**

* The rental agreement with the EDC was approved.
* The terms rental agreement with the ACF is still being negotiated.

**Albion Trust**

* Expecting the analysis from Miller Canfield regarding the Albion Trust before the end of the month.

**Economic Development Corporation:**

* April 6th Board meeting was rescheduled to April 13th at 7:30am.
* Community Marketing work group with representatives from several organizations held initial meeting on Feb. 24th.
* April 11th – Business Resource Summit – Energy Savings / PACE - 8:30am-10am –Ludington Center

**Downtown Development Authority**:

* Working with MDOT representative to have periodic presentations to update the community on the M-99/Superior Street project

**Ismon House** –moving forward with plans for the development of the 2nd floor. Bids are due by Feb. 28th.

* Need to formalize process for ticketed events in which alcohol is served
* **April 8th** – 2pm-4pm – Accessory Trade and Spring Lunch Fundraiser $25 at Ismon House

**Planning Commission**

* Public Hearing is March 21 on the Capital Improvement Plan. To be considered by Council on April 3rd.

***OTHER ORGANIZATIONS***

**AmeriCorps/Vista**

* **Albion Forward Online Survey:** <https://www.surveymonkey.com/r/G8L5598>
* Community Survey at AIM Food Pantry
* Distributing Flyers and Surveys at the Housing Commissions
* Capital Improvements Plan
  + Danita Armstrong was a tremendous help with this!
* Created Position Descriptions for this next term’s VISTA members at the City and the EDC

**Albion College**

* Working with Calhoun County and City on applying for grant funding to further extend the recreation trail and expansion of the Equestrian Center. City of Albion will be approached about providing a letter of support for the project and grant funding.

**Greater Albion Chamber & Visitors Bureau**

* **March 28th is Annual Dinner** meeting at Duck Lake Country Club. Accepting nominations until Feb. 22nd for Mary Cram Leadership Award, Tom Feldpausch Community Loyalty Award, and Business of the Year Award.
* **Eggs & Issues:** The current schedule of Eggs & Issues meetings are as follows:
  + April 21 @ American Legion
  + May 19 @ Duck Lake Country Club

**Resilient Communities – Cronin Project**

* **March 8th – Workshop**
* April 18 & 20 – special workshops for law enforcement covering topics: history of racism as it relates to policing and trauma informed care

***EVENTS***

March 20 – 21 – Albion Branch NAACP and Albion College co-sponsors of Scholar in Residence at Ludington and screening of **“Night School”** at the Bohm Theatre on **March 22nd**. A documentary investigating adult education and the dropout epidemic plaguing inner-city America.

**CALHOUN COUNTY SENIOR FAIR**

**Marshall Middle School Gym**

**April 6, 2017, Thursday, 10 AM-1:30PM**

Leaving the center at 9:30 AM

Bag lunch will be provided 11:30am-1pm.

Sign-up sheet is available at the Forks Senior Center.

Presentations: Social Security Benefits, Fraud and Abuse,

Prescription Drug Interactions, and Fall Prevention by Oaklawn

Hospital as well as other demonstrations throughout the day

O. Future Agenda Items

* Council Member Barnes asked for the following items to be added to the next agenda:
  + Austin Avenue Initiative
  + Albion Malleable/Harvard Site
* Council Member Brown requested to schedule a work session to finish the goal setting.

Monday, March 27, 2017 at 6:30pm or 7pm was proposed.

* Council Member Spicer asked for updates on the former Burger King and Ponderosa buildings as well as info from MDOT regarding the blinking lights on Watson St., Eaton St., Clark St. and Michigan Avenue.
* Council Member Lawler asked for the date being considered for the MML workshop. Saturday, April 22, 2017 was proposed.
* City Attorney Harkness asked to provide an update on the Marijuana Moratorium at the next council meeting.

P. Motion to Excuse Absent Council Member (s) (VV)

No action was necessary as all members were present.

XI. Public Comments (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Frank Passic, 900 S. Eaton St; Wilene Snyder, 201 Ford Road; Mike Bearman, 11016 29 Mile Rd; Marla Powell, 116 W. Pine St; and Elvarene Showers, 805 Val Halla Dr.

1. Adjournment

French moved, Spicer supported, CARRIED, to adjourn council session. (7-0 vv)

Mayor Brown adjourned the meeting at 8:29 p.m.

Prepared by:

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Date Stacey Levin on behalf of City Clerk

Signed:

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Date Jill Domingo City Clerk